How to Scan an ID
(Card Shot)

1. Place card on glass like figure A, and close lid,

2. To print a copy of an ID sized card, go to the application tab.

3. Choose card shot
4. Change Full-size zoom to 1.0x, unless you want the card scaled to margin.

5. Select the size of the card (preset one is the standard wallet card size)

6. Press start.
7. Open lid, turn card to other side, then close lid

8. Press start, wait for scan.


10. Now press start again to print.

11. Congrats! You are finished and should have results similar to the figure below.

Note: Be sure that the paper size is set to 8 1/2" x 11" because the auto-detect paper size is not compatible with card shot.